

Minutes of the Meeting of the Parish Council held on 4th February 2026 at 7.00pm at St Paul's Parish Hall, Scotforth

Present: Councillor Nick Webster (Chairman)

Councillors Tim Dant, Denise Parrett, Kevan Walton and Heather Ward.

Derek Whiteway, Parish Clerk

No members of the public attended.

25/113 Apologies for Absence

Apologies were received from County Councillor Gina Dowding.

25/114 Minutes of the previous meeting

The minutes of the Parish Council's Meeting held on 7th January 2026 were approved without further amendment.

25/115 Declarations of Interest

No changes or new declarations were made.

25/116 Public discussion.

Councillors noted and welcomed that arrangements were being made within Aldcliffe to establish a Neighbourhood Watch scheme.

25/117 Planning Applications

1) Planning Consultations. No new consultations had been received.

2) Update on Previous Planning Applications

The Clerk provided a verbal report, with no planning determinations having been issued since the last meeting. Councillors discussed the Parish Council's role regarding planning applications and arrangements for informing residents and representing their views.

3) Other Planning Matters

No decisions taken.

25/118 Review of the Neighbourhood Development Plan (NDP).

The deadline issued for responses to the informal consultation on the review is 28th February 2026. The Clerk advised that no responses had yet been received.

25/119 Succession Planning.

Councillors discussed ongoing and forthcoming considerations and agreed that a further newsletter should be scheduled for the Spring.

25/120 Clerk and Councillor Updates

City and County Councillor's Report:

None received.

Clerk's Report:

- 1) The Clerk presented a 'Decisions and Issues Tracker' report which had been previously circulated to Councillors.

Following discussion, Councillors noted/agreed the following:

Ref	Decision/Issue	Next Steps
3	Long Mile Lane flooding and other issues	No planned action at this stage, conditions will continue to be monitored.
4	Aldcliffe Road fly-parking	The Clerk is to follow up with Lancashire County Council regarding the planned 'H Bar' installation and also to report the need for verge clearance and drain clearance.
6	Stodday hedgerows and road conditions	The Clerk is to liaise with County Councillor Dowding and request a further update from LCC.
11	Road surface and flooding issues on Lunecliffe Road	The Parish Council will monitor the condition of the road and liaise with County Councillor Dowding as necessary.
15	Broadband Provision:	Alternative broadband service options continue to be investigated..
20	PRoW maintenance – Snuff Mill Lane restricted byway	The condition of the lane and the drainage ditch will be monitored.
29	United Utilities developments at Stodday WwTW	No further action required at present.
37	Confirmation of Aldcliffe Hall Drive PRoW status.	The Clerk is to write to Lancashire County Council's PRoW Team asking when the Order is to be submitted to the Planning Inspectorate.

Members' Updates

2) Highways (Chairman)

The Chairman reported that hedgerows along Aldcliffe Hall Lane, from West Lodge to the bottom of the lane, were in need of trimming and were likely to obscure the Lane's road signs.

Action: The Clerk will arrange for the required hedge trimming to be reported to Lancashire County Council.

3) Amenity, including the Lengthsman (Chairman)

Nothing further to report.

4) Stakeholder Liaison.

Nothing further to report.

5) Broadband.

Nothing further to report.

6) NDP.

Nothing further to report.

7) Other Matters

None.

25/121 Consultations

1. Lancashire Fire & Rescue Service. Deadline: 15th March 2026

Councillors agreed that the consultation should be publicised in an email to parishioners.

2. Morecambe Bay Partnership. Deadline: 28th February 2026.

Councillors agreed that the consultation should be publicised in an email to parishioners.

Action: The Clerk will publicise both the above consultations in an email to parishioners.

25/122 Finances

The Clerk introduced a report setting out the General Account budget position, Earmarked Reserve balances and Bank Reconciliation as at 29th January 2026. There were no new issues to report and no matters requiring intervention or a decision.

25/123 Payments

Payee & Detail	£
Stephenson Halliday – Consultancy (Note 1)	tbc
Hudson Hill Consulting, IT Services, March 2026 (Note 2)	11.99
St Paul's Parish Hall – Meeting on 4 th February 2026 (Note 3)	25.20
Derek Whiteway – Parish Clerk salary and expenses, January 2026	166.08
HMRC – PAYE deductions, January 2026	41.40

Note 1. Invoice still awaited from Stephenson Halliday for planning consultation letter. Delegated authority has already been given for the Clerk to pay the invoice, subject to agreement with the Chairman (Min 25/111).

Note 2. To be paid on receipt under agreed delegated authority (Min 25/111).

Note 3. St Paul's Parish Hall Invoices for PC meetings are approved in advance and paid at the end of each calendar month.

Resolved: That the above accounts be approved for payment.

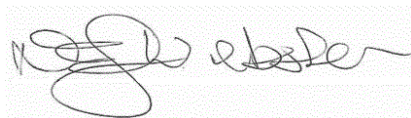
25/124 Date and venue for next meeting

The next meeting is scheduled for Wednesday, 4th March 2026 at St Paul's Parish Hall, Scotforth, commencing at 7.00pm.

The meeting closed at 8:53pm



Clerk of the Council



Chair

Date: 4th March 2026