



## Minutes of the Meeting held on 7<sup>th</sup> February 2023 at 7.00pm at the Quaker Meeting House, Lancaster

**Present:** Councillor Nick Webster (Chairman)  
Councillors Denise Parrett, Kevan Walton and Heather Ward  
Derek Whiteway, Parish Clerk

### 22/110 Apologies for Absence

Apologies for absence were received from Councillor Duncan Hall and City Councillors Tim Dant and Abi Mills.

### 22/111 Minutes of the previous meeting

- 1) The minutes of the Parish Council Meeting, held on 17<sup>th</sup> January 2023, were approved without further amendment.

#### Matters arising:

- 2) **22/100(2) Lunecliffe Road / Stodday Lane Flooding.** Conditions had been better in recent weeks, though it was acknowledged that there had been little rainfall.
- 3) **22/100(3) Street Cleaning arrangements.** Nothing to report.

**Action:** The Clerk will follow up on the enquiry about street cleaning services in the parish.

- 4) **22/100(5) Arna Wood Fields.** Further investigation agreed into the best way to report concerns over the potential pollution of Snuff Mill Beck. Further follow-ups are required regarding planning enforcement on the lower site and progress with the travellers site planning application.

**Action:** Further investigation will be undertaken into the best way to report concerns over potential pollution of Snuff Mill beck. The Clerk will seek a further update from the City Planning Enforcement officers on the position with this site.

The Clerk will seek an update on progress with the traveller site planning application 21/01581/FUL.

- 5) **22/100(6) Aldcliffe Cycleway Wildlife Opportunities.** No further progress.

**Action:** The Clerk will continue to liaise with NE to arrange a meeting.

6) **22/107(1) 'Slow Down – Save Lives' campaign.** The Clerk reported that resources including signs, high-viz jackets and wheelie bin sticker were available from Lancashire County Council. It was agreed that resources should be requested.

**Action:** The Clerk will request resources from Lancashire County Council.

#### **22/112 Declarations of Interest**

No further declarations were made.

#### **22/113 Planning Applications**

1) **New planning consultations.**

No new planning consultations had been received.

2) **Planning update.**

The Clerk presented a report updating the status of previous planning applications.

**Resolved:** The report was noted.

#### **22/114 Public Right of Way, Aldcliffe Hall Drive.**

Councillors discussed a recently received response from the County Council's Public Rights of Way team to an enquiry submitted by City Councillor Tim Dant. The response suggested that progress with submitting the PRoW Order for confirmation by the Secretary of State was unlikely in the near future. Councillors agreed that the Parish Council should maintain pressure on the County Council and seek action on this matter.

**Resolved:** That Lancashire County Council be asked to submit the PRoW Order to the Secretary of State as soon as possible and provide an estimated timetable for submission.

#### **22/115 Lancaster South Area Action Plan (LSAAP)**

There had been no further Parish Council liaison meetings since the January meeting of the Parish Council. The City Council was currently reviewing responses to the LSAAP Topic Papers consultation, with publication of the results expected on 21<sup>st</sup> February.

Councillor Ward reported that Lancashire County Council's Cabinet had just approved significant changes to the proposed M6 Junction 33 reconfiguration and the siting of the Park & Ride facility.

## **22/116 Accession of His Majesty King Charles III**

Councillors discussed options for marking the accession and coronation of His Majesty King Charles III in May 2023. It was felt that the shortage of a suitable public site and limited resources would make it difficult for the Parish Council to organise and stage an event. Councillors agreed that ideas should be collated and parishioners' views sought in a newsletter or email.

Councillors agreed that, subject to funding availability, a further plaque should be included on furniture at Stodday Picnic Site, dedicating the site to the accession as well as the reign of HM Queen Elizabeth II. See minute 22/117.

**Action:** Ideas for possible events to mark the accession and coronation are to be collated and parishioners' views sought via a newsletter or by email.

Councillor Ward left the meeting at this point

## **22/117 Stodday Picnic Site**

The Clerk reported that a higher-than-expected quote had been received from Lancaster City Council for installing the remaining furniture. Councillors agreed that the quotation was not affordable and that further quotes were required before proceeding.

**Action:** The Clerk will liaise with Councillor Walton to place seek an acceptable quotation for the installation of the remaining items of furniture.

Subject to funding being available, Councillors agreed that a further plaque should be included on an item of furniture, dedicating it to the accession of HM King Charles III. See minute 22/116.

## **22/118 Public Discussion and Updates**

### **City and County Councillors' Reports**

No further reports were received.

### **Clerk's Report:**

#### **1) Elections**

The Clerk provided Councillors with initial information about arrangements for the Parish Council elections on 4<sup>th</sup> May 2023. Nomination packs will be issued soon, with the period for their submission being 21<sup>st</sup> March to 4<sup>th</sup> April 2023 inclusive.

#### **2) Planning Enforcement**

Councillors discussed a request from City Councillor Abi Mills for views on planning enforcement to assist with an Overview and Scrutiny informal task group. Councillors expressed concerns over the efficacy of the service as a deterrent, delays in acting and a perceived aversion on the part of the city Council to the risk of planning appeals.

**Action:** The Clerk will report the Parish Council's views to Councillor Mills.

## Members' Updates

### 3) Highways (Chairman)

Nothing further to report.

### 4) Amenity (incl Lengthsman)

The Clerk reported that, through discussions with the Clerk for Cockerham and Thurnham with Glasson Parish Councils, he had identified two possible providers for future maintenance services. The Chairman is aiming to consult a local farmer on the same topic.

**Action:** The Clerk will liaise with the Chairman in seeking to secure a suitable lengthsman service for the parish.

### 5) Broadband Provision (Councillors Hall and Walton)

Nothing further to report.

### 6) Ancillary (Chairman)

Nothing further to report.

### 7) Other Matters

Nothing further to report.

### Public Discussion:

No further matters were raised.

## 22/119 Payments

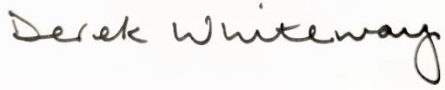
Payee & Detail	£
Lancaster Quaker Meeting – hire of meeting room, 7th February 2023	24.00
Derek Whiteway – Parish Clerk salary and expenses, January 2023	254.33
HMRC – PAYE deductions, January 2023	63.00
Bank Transfer – from Current Account to Instant Access Account	3,500.00

**Resolved:** That the above accounts be approved for payment.

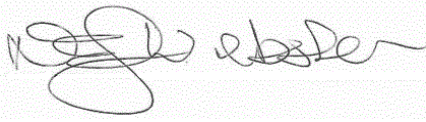
## 22/120 Date and venue for next meeting

The next meeting is scheduled for Tuesday, 7<sup>th</sup> March 2023 at the Quaker Meeting House, commencing at 7.00pm.

The meeting closed at 9:00pm

Handwritten signature of Derek Whiteway in black ink on a light background.

Clerk of the Council

Handwritten signature of the Chair in black ink on a light background.

Chair

Date: 7<sup>th</sup> March 2023