

**Parish Council Meeting to be held at The Quaker Meeting House on  
Tuesday, 1<sup>st</sup> March 2022 commencing at 7.00pm**

**A G E N D A**

1. **Apologies.** To receive apologies
2. **Minutes.** To consider and approve Minutes of the Meeting held on Tuesday, 1<sup>st</sup> February 2022 and receive updates on any matters arising.
3. **Declarations of Interest.** To receive any changes to Declarations of Interest of Parish Councillors
4. **Lune Millennium Path.** To consider proposals for a joint scheme to replace and upgrade furniture on the length of the multi-use path between Aldcliffe Hall Lane and Glasson Dock. Clerk's report to come.
5. **Planning Applications.** To consider and comment on planning matters, including new planning applications and an update on decisions. New applications received since the last meeting are as set out below:

Application No	Description
22/0034/TPO	<b>x1 Sycamore (T1) - Reduce crown by 25% leaf cover.</b> 14 Oaklands Court, Aldcliffe. <div>Response sent supporting the work, subject to the Tree Officer's assessment.</div>
22/0045/TPO	<b>Lyme (T1) - crown lift, reduce crown by 25-30% and remove epicormic growth.</b> 7 Oaklands Court, Aldcliffe. <div>Deadline for comments – 7<sup>th</sup> March 2022.</div>

Also, to review progress on responses to the following application:

**21/01581/FUL - Change of use of land for the siting of 3 traveller caravans, 3 touring caravans and 3 mobile homes, siting of a day room, erection of a barn, installation of a septic tank and creation of an area of hardstanding.** Field 3225, Arna Wood Lane, Aldcliffe.

6. **Neighbourhood Plan.** To receive an update on the project. Councillor Parrett to report. Also, to review the "Non-Designated Heritage Assets" document.
7. **The Queen's Platinum Jubilee.** To consider whether and how the Parish Council wishes to mark the Jubilee.
8. **Canalside Parking Issues on Aldcliffe Road.** To consider options for action regarding ongoing issues. Chairman to report verbally.

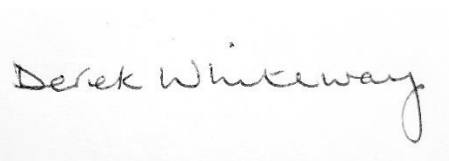
9. **Public discussion and updates.** To adjourn the meeting for a period of public discussion and to provide any 'information only' updates on activities in recent weeks. (Note: Any matters needing a 'decision' will normally be considered as an agenda item at a future meeting).

- a) Clerk's report on activities and correspondence since last meeting
- b) Members' updates and reports since the last meeting, including:

Highways	Amenity, incl Lengthsman	Stakeholder, incl United Utilities
Ancillary	Broadband provision	

- c) Report of District and County Councillors
- d) Public discussion

10. **Payments.** To authorise payment of accounts. Report attached.
11. **Date of Next Meeting.** To confirm the date and time of next meeting.
12. **Exclusion of public and press.** To exclude the public and press from the Council's consideration of the following item by virtue of it containing information deemed to be exempt under Part I of Schedule 12A to the Local Government Act 1972 (as amended).
13. **Lengthsman Contract.** To review the terms of the Lengthsman's contract (Exempt Item). Clerk's report to come.



**Derek Whiteway**  
**Parish Clerk**  
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**23 February 2022**

## Minutes of the Meeting held on 1<sup>st</sup> February 2022 at 7.00pm at the Quaker Meeting House, Lancaster

**Present:** Councillor Nick Webster (Chairman)  
Councillors Duncan Hall, Denise Parrett and Heather Ward.  
City Councillor Tim Dant  
Derek Whiteway, Parish Clerk

Two members of the public attended the meeting

### 21/095 Apologies for Absence

Apologies were received from Councillor Kevan Walton.

#### 1) Minutes of the previous meeting

- 2) The minutes of the Parish Council Meeting held on 7<sup>th</sup> December 2021, were approved without further amendment.

#### Matters arising:

- 3) **21/087(2) – East Lodge.** The Clerk advised that he had received an email from the City Council's Empty Homes Officer stating that she had not had any recent contact from the owner of the Lodge. It was acknowledged that work recently undertaken to tidy up the building and surrounding ground had been undertaken by a considerate resident.

**Action:** The Clerk will maintain periodical contact with the Empty Home Officer about the future of the Lodge.

- 4) **21/087(3) – Dangerous Trees, Lunecliffe Road.** The Chairman reported that a significant programme of work was being carried out to fell and trim trees on land to the south of Lunecliffe Drive. It was not clear whether this work was at all connected with reports of dangerous dead branches previously submitted by the Parish Council to Lancashire County Council.

- 5) **21/087(4) - Traffic concerns on the Parish's roads.** Councillor Ward reported that she was having difficulty in establishing contact with the new management of the Stodday Wastewater Treatment Works (WwTW).

**Action:** Councillor Ward will continue efforts to contact the manager of the WwTW to report issues over traffic management and volumes.

- 6) **21/087(5) - Conservation Work.** The Clerk advised that plans for the Parish Council to meet with Mandy Knott, Coastal Lead Adviser (Natural England) were to be resumed.

**Action:** The Clerk will make arrangements for a meeting between Councillors and Mandy Knott of Natural England.

- 7) **21/092(2) – Drainage work on Long Mile Lane.** City Councillor Dant reported that a contractor was currently working on the drainage ditch adjacent to Long Mile Lane and that the adjoining field, which was frequently flooded, had been drained. The Clerk reported that, regarding the outflow from the drain, the Wildfowlers had now had a replacement clack-valve constructed. Conditions on the foreshore were currently too soft to permit its installation, which was now planned for the Spring.

- 8) **21/092(6) - Development Activity at Arna Wood.** Councillors agreed that no further action was currently required regarding this matter.

#### **21/096 Declarations of Interest**

No further declarations were made.

#### **21/097 Planning Applications**

- 1) The following new planning application was considered:

**21/01581/FUL Change of use of land for the siting of 3 traveller caravans, 3 touring caravans and 3 mobile homes, siting of a day room, erection of a barn, installation of a septic tank and creation of an area of hardstanding.** Field 3225, Arna Wood Lane, Aldcliffe.

Councillors and the members of the public attending the meeting discussed the application. Several concerns were raised regarding the details of the application, the way in which it had been brought forward and advertised; and changes to the plans that had been made in the previous week. The Clerk advised that, due to these recent changes, the consultation expiry date was now 23<sup>rd</sup> February 2022.

Following a lengthy discussion, Councillors agreed that the proposed development was inappropriate in the context of the District Local Plan and also the, now well advanced, Parish Neighbourhood Development Plan. Given the exact nature of the proposed development, Councillors felt they should seek further professional advice to clarify the planning issues involved.

Subject to the receipt of further professional advice on the planning issues, Councillors resolved that an objection should be submitted.

**Resolved:** That, subject to the receipt of further professional advice regarding the planning issues involved, the Parish Council should submit an objection to the proposed development.

2) Update on previous applications.

**LCC/2021/0060. Variation of condition 1 of permission LCC/2016/0065 to extend the operational lifetime of the solar farm until the 31st December 2055.** Lancaster Wastewater Treatment Works, Stodday Lane, Lancaster.

The Clerk reported that this application had been approved by Lancashire County Council. Councillors agreed that no further action could reasonably be taken.

### **21/098 Neighbourhood Development Plan (NDP)**

Councillor Parrett reported that the External Examiner for the NDP had been appointed in December 2021 and that he had recently undertaken his site visit. The NDP Working Group had met on Tuesday, 25<sup>th</sup> January 2021 to finalise proposed responses to the comments made in the City Council's Regulation 16 Consultation. The proposed responses had been circulated to Councillors prior to the Parish Council meeting.

Following discussion, it was proposed by Councillor Hall, seconded by Councillor Ward, and carried unanimously that the draft responses be approved.

**Resolved:** That the NDP Working Group's draft responses to the comments submitted in the City Council's Regulation 16 Consultation are approved.

### **21/099 The Queen's Platinum Jubilee**

Councillors agreed to defer discussion of this item to the next meeting of the Parish Council.

### **21/100 Public Discussion and Updates**

#### **City and County Councillors' Reports**

No further reports were received.

#### **Clerk's Report:**

Nothing further to report.

#### **Members' Updates**

##### **1) Highways (Chairman)**

Nothing further to report.

##### **2) Amenity, including the Lengthsman (Chairman)**

Nothing further to report.

##### **3) Broadband Provision (Councillors Hall and Walton)**

Councillor Hall advised that he had recently received a flyer from a broadband provider known as 'YouFibre', promoting their ultra fast fibre broadband service.

#### 4) Ancillary (Chairman)

Nothing further to report.

#### 5) Other Matters

**Bank Accounts.** The Chairman referred to the low rates of interest being received on the Council's Skipton Building Society account and the inefficiencies associated with managing the account and making transactions. The Chairman proposed that the account be closed, and funds transferred to the Council's Current Account with the Unity Trust Bank. Following questions to the Chairman and Clerk, Councillors unanimously supported the proposal.

**Resolved:** That the Skipton Building Society account is closed, with funds being transferred to the Unity Trust Bank Current Account.

#### Public Discussion:

No further matters were raised.

### 21/101 Payments

Payee & Detail	£
Derek Whiteway – Parish Clerk salary and expenses, December 2021 (note 1)	151.93
HMRC – PAYE deductions, December 2021 (note 1)	37.00
Robinson Countryside – Lengthsman Services, October 2021 (note 2)	180.00
Robinson Countryside – Lengthsman Services, Nov-Dec 2021 (note 2)	240.00
Lancaster Quaker Meeting – hire of meeting room, 1 <sup>st</sup> February 2022 (invoice not yet received)	23.00
Derek Whiteway – Parish Clerk salary and expenses, January 2022	130.36
HMRC – PAYE deductions, January 2022	32.60

**Resolved:** That the above accounts be approved for payment.

Note 1: Following cancellation of the January Parish Council meeting, these invoices had been authorised by email and paid under delegated authority on 06/01/2022.

Note 2: These invoices had been paid under delegated authority and were presented for information only.

### 21/102 Date and venue for next meeting

The next meeting is scheduled for Tuesday, 1<sup>st</sup> March 2022 at the Quaker Meeting House, commencing at 7.00pm.

**21/103 Exclusion of public and press.**

**Resolved:** That the public and press be excluded from the meeting during consideration of the next item, which was deemed to be exempt under Part I of Schedule 12A to the Local Government Act 1972 (as amended).

**21/104 Land adjacent to Arna Wood Lane/Stodday Lane**

This item is exempt from publication under Part I of Schedule 12A to the Local Government Act 1972 (as amended).

The meeting closed at 9:00pm

Clerk of the Council

Chair

Date:

DRAFT

# ALDCLIFFE WITH STODDAY PARISH COUNCIL



## Parish Council Meeting, 1<sup>st</sup> March 2022

### Agenda Item 10 – Payments for Authorisation

<b>Payee &amp; Detail</b>	<b>£</b>
Lancaster Quaker Meeting – hire of meeting room, 1st March 2022 (invoice not yet received)	23.00
Tech-Hub (North West) Ltd – Website hosting and domain renewal 2022	136.50
Kirkwells Limited – NDP Consultancy Fees Covers advising on Reg 16 responses, independent examiner's questions and report, and any resulting changes to the NDP.	1,296.00
Derek Whiteway – Parish Clerk salary and expenses, February 2022	124.26
HMRC – PAYE deductions, February 2022	30.40