

Minutes of the Meeting held on 2nd November 2021 at 7.00pm at the Quaker Meeting House, Lancaster

Present: Councillor Nick Webster (Chairman)
Councillors Duncan Hall, Denise Parrett, Kevan Walton and Heather Ward.
City Councillor Tim Dant
Derek Whiteway, Parish Clerk

Three members of the public attended the meeting

21/075 Apologies for Absence

Apologies were received from City Councillor Abi Mills and County Councillor Gina Dowding.

21/076 Minutes of the previous meeting

- 1) The minutes of the Parish Council Meeting held on 5th October 2021, were approved without further amendment.

Matters arising:

- 2) **21/068(2) – East Lodge.** The Clerk advised that he had not yet received any update from the Empty Homes Officer.

Action: The Clerk will contact the Empty Home Officer asking for any update regarding the Lodge.

- 3) **21/068(5) – Dangerous Trees, Lunecliffe Road.** The Clerk advised that he had not received any further information from County Highways following their request to the landowners to attend to the dangerous branches.

- 4) **21/072(1) – Parishioner Contacts.** The Clerk advised that his parishioner contact list now contained around 65 email addresses. Councillors Ward and Hall are seeking to increase the list by contacting residents.

Action: Councillors Ward and Hall will attempt to contact those parishioners who have not yet signed up to the email contact list and encourage them to join.

- 5) **21/072(2) – Data Protection Registration.** The Clerk reported that he had submitted the Council's registration and now needed two Councillors to approve a Direct Debit mandate for the fee (payment approved at the meeting on 5th October 2021). Councillors Webster and Walton signed the mandate.

21/077 Declarations of Interest

No further declarations were made.

21/078 Planning Applications

The following new planning applications were considered:

21/00858/FUL (Amended application) Creation of a parking area and erection of a shed at number 3 Waterside Barn, to be used in association with number 2 Waterside Barn. 2 & 3 Waterside Barn, Stodday Lane.

An amendment to the application proposes a smaller parking space and turning area. Following discussion Councillors agreed that, in light of comments submitted on the original plans, no additional response was required.

21/0204/TPO Sycamore (T1) - remove lowest limb, Ash (T2) - fell, Sycamore (T3) - remove hazard over road, Sycamore (T4) - remove lowest limb. Aldcliffe Hall Drive, Aldcliffe.

Following discussion, Councillors agreed that a response should be submitted recognising and respecting the City Council's Tree Officer's professional role in assessing the application but asking that due consideration is given to the importance that the trees on that site hold for the local community.

Resolved: A response is to be submitted recognising and respecting the City Council's Tree Officer's professional role in assessing the application but asking that due consideration is given to the importance that the trees on that site hold for the local community.

Development Activity at Arna Wood

Members of the public and City Councillor Dant reported concerns about development work on land adjacent to Arna Wood Lane, Aldcliffe. Concerns were expressed that work undertaken to date constituted an unauthorised change of use of the agricultural land, including the installation of a large area of hardstanding and the introduction of several mobile homes/caravans.

Following discussion, Councillors agreed that concerns raised at the meeting regarding the work and its impact on the community needed to be addressed. Councillors resolved that a letter be sent to the City Council's head of Planning asking that appropriate and urgent enforcement action is taken.

Resolved: A letter is to be sent to the City Council's head of Planning asking that appropriate and urgent enforcement action is taken regarding these development works.

21/079 Neighbourhood Development Plan (NDP)

Councillor Parrett reported that Lancaster City Council were currently undertaking the 6-week consultation on the submitted NDP, this being due to end on 26th November 2021. All comments about the NDP must be made to the City Council. At the end of the 6-week period, the City Council will collate any responses made and forward them to the Parish Council for a reply. Any responses made, along with the Parish Council's reply, will be forwarded to the external examiner as part of the examination process.

Councillors noted and thanked Councillor Parrett for her update.

21/080 Traffic concerns on the parish's roads.

The Clerk referred to an email submitted by a parishioner reporting a 'near-miss' with a fast-moving lorry whilst running on Lunecliffe Road. Councillors agreed that traffic on the Parish's roads were a major concern and discussed a range of possible measures. City Councillor Dant advised that any traffic control measures would require commitment from Lancashire County Council and suggested that a letter be sent by the Parish Council.

The Clerk advised that an online facility existed on the Lancashire Road Safety Partnership (LRSP) website for members of the public to report incidents. It was agreed that parishioners should be reminded of, and encouraged to use, this reporting facility.

The Clerk also reported that Over Kellet Parish Council had recently contacted a newly appointed Chair of the LRSP. The LRSP Chair had agreed to attend the Council's next meeting to hear and discuss Over Kellet Parish Councillors' concerns about traffic issues. It was agreed that the Clerk would report back on the outcome of this exercise.

Actions: The Clerk will include in his next email to parishioners a reminder about the LRSP online reporting facility.

The Clerk will report back to Councillors on the outcome of Over Kellet PC's meeting with the Chair of the LRSP.

The Clerk will advise County Councillor Dowding of the Parish Council's discussions and concerns regarding traffic control on the Parish's roads and seek her advice and support in dealings with the County Council.

21/081 Canalside parking issues on Aldcliffe Road

City Councillor Dant reported that he had recently received an undertaking from the Canal and River Trust (CRT) to erect some advisory parking signs along their strip of land adjacent to the Aldcliffe Road towpath. This initiative was welcomed, and Councillors agreed that the installation of the signs and their effect should be monitored and assessed in liaison with the CRT before any further actions are considered

Actions: Councillors will monitor the introduction and effect of advisory parking signs to be installed by the CRT.

21/082 Conservation Work

The Clerk reported that the Secretary of the Morecambe Bay Wildfowlers Association (MBWA) had sent an email advising of wild bird conservation work being planned in collaboration with Natural England. The Natural England representative had asked if the Parish Council (and/or other parties) might also be interested in discussing potential conservation projects.

Councillor Parrett felt that taking up this offer would provide a good fit with conservation principles in the NDP. Following discussion, Councillors agreed that arrangements should be made to hold a meeting with the Natural England representative.

Actions: The Clerk will make arrangements for members of the Parish Council to meet with the Natural England representative.

The Clerk reported that he had received an email from an organisation called 'eforests' offering to supply wildlife trusts, community woodlands and community farms, etc with free trees for their nature reserves, rewilding projects, etc. The normal supply for an individual project was 150+ trees.

Councillors discussed several potential sites within the Parish, including the Arna Wood Solar Farm and along the Snuff Mill Lane footpath. It was agreed that these possible projects should be given further consideration.

Actions: The feasibility of potential tree planting projects discussed at the meeting should be explored further.

21/083 Public Discussion and Updates

City and County Councillors' Reports

No further reports were received.

Clerk's Report:

Nothing further to report.

Members' Updates

1) Highways (Chairman)

Nothing further to report.

2) Amenity, including the Lengthsman (Chairman)

Nothing further to report.

3) Stakeholder Liaison, including United Utilities (Councillor Walton)

Nothing further to report.

4) Broadband Provision (Councillors Hall and Walton)

Aldcliffe. The Chairman reported that BT broadband roll-out work in Aldcliffe was likely to be slowed by the need to obtain various landowners' permission for groundworks to be carried out.

Stodday. Councillor Walton reported that he had, as yet, received few responses to his flyer seeking Stodday residents' views on the Government/BT Openreach broadband grant scheme.

5) Ancillary (Chairman)

Nothing further to report.

Public Discussion:

No further matters had been reported.

21/084 Payments

Payee & Detail	£
Robinson Countryside – Lengthsman services July-Sept 2021 (see note)	577.50
Came & Company – Insurance Premium 2021/22	218.00
Quaker Meeting House – hire of room, 2 nd November 2021	23.00
Derek Whiteway – Parish Clerk salary and expenses, October 2021	123.78
HMRC – PAYE deductions, October 2021	30.60

Note: These invoices had already been paid under delegated authority and were presented for information only.

Resolved: That the above accounts be approved for payment.

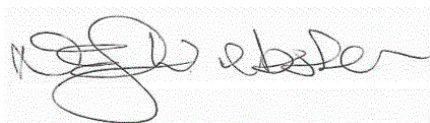
21/085 Date and venue for next meeting

The next meeting is scheduled for Tuesday, 2nd November 2021 at the Quaker Meeting House, commencing at 7.00pm.

The meeting closed at 9:00pm



Clerk of the Council



Chair

Date: 7th December 2021